

# Business Conduct and Ethics

## Essentials compliance training

### Quality training content

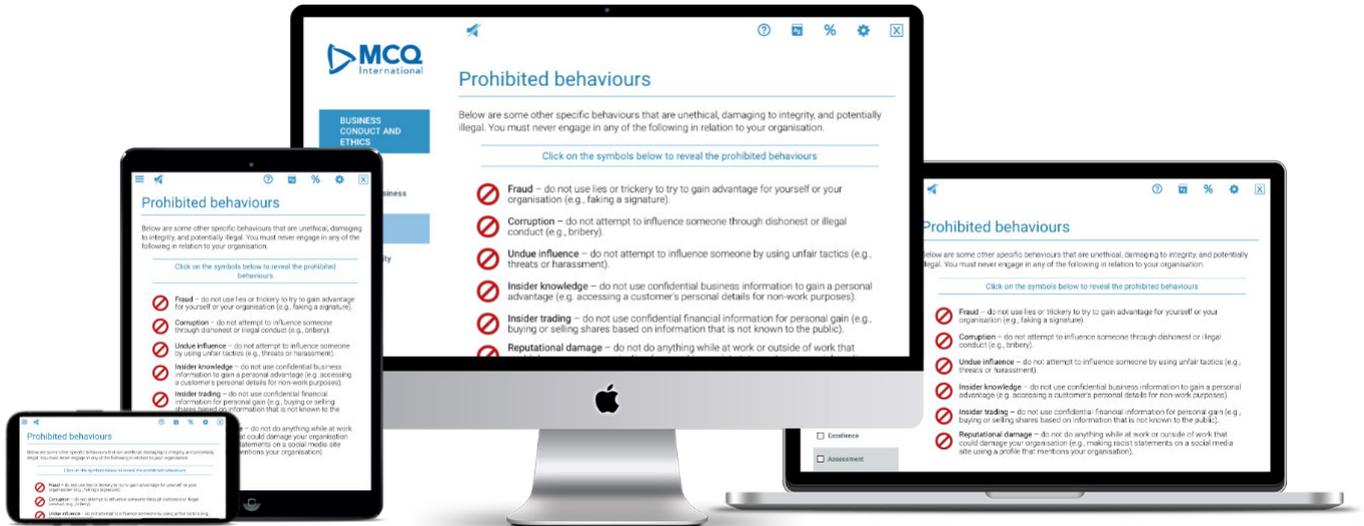
- Time-efficient compliance courses focused on key topics
- Developed in Australia for use in all states and territories
- Regularly updated to comply with current regulations
- Engaging, interactive content
- Online assessments included to ensure effective learning
- Responsive and accessible design to maximise usability

### Powerful learning tools

- Take advantage of our exclusive Online Compliance LMS
- Simplify training for existing staff, inductions and refreshers
- Create custom training schedules for different roles
- Generate real-time reports
- Automate the sending of invitations and reminders
- Upload your own documents to complement courses

# Essentials of Business Conduct and Ethics

In modern business, when individuals have an unprecedented ability to share information, protecting the reputation of your organisation is more important than ever. At the same time, regulatory obligations and penalties pose ever greater risks for corporate wrongdoing. It is therefore essential for businesses to develop and maintain a culture of ethical conduct. This course is designed for people at all levels of an organisation, and simply introduces the concepts of business ethics and ethical conduct. It also explains the critical importance of ethics in the long-term success of any business.



## Course structure and delivery

This course is delivered online at the learner's own pace and takes about 30 minutes to complete, though it can be completed over multiple sessions. At the conclusion of the training, learners will undertake a brief quiz which must be passed to complete the course.

## Built-in course features

All MCQ International courses are designed to operate on a wide variety of devices, including computers, iPads, tablets and mobile phones. Optional accessibility features include audio narration, dark mode display, and a distraction-free 'reader view'. Course progress is recorded automatically across all devices.

## About our 'Essentials' courses

MCQ International offers two options for your training needs: our *Comprehensive* courses cover a broader subject area in depth and are suitable for management and roles with higher compliance risks. Our *Essentials* courses each take around 25-40 minutes to complete, are more focused on specific training topics, and are suitable for roles at all levels. You can easily mix-and-match both options to suit your needs.

## Topics covered in the course

The *Essentials of Business Conduct and Ethics* course covers the following topic areas:

- Introduction to the concept of business ethics
- Why ethical conduct is important in business
- The difference between ethics and the law
- Five core principles of business ethics
- The role of leadership in promoting ethics
- How everyone can support ethical conduct
- The meaning and importance of integrity
- Understanding the principle of accountability
- What respect means in a work environment
- The value of loyalty and how it is achieved
- The concept of conflicts of interest
- Why excellence is a part of business ethics.

## Find out more

Contact us now via email at [sales@mcqi.com.au](mailto:sales@mcqi.com.au) or simply scan the code on the right to get more information about the course content, pricing options and how to purchase.

