

# Australian Privacy Law

## Online compliance training

### Quality training content

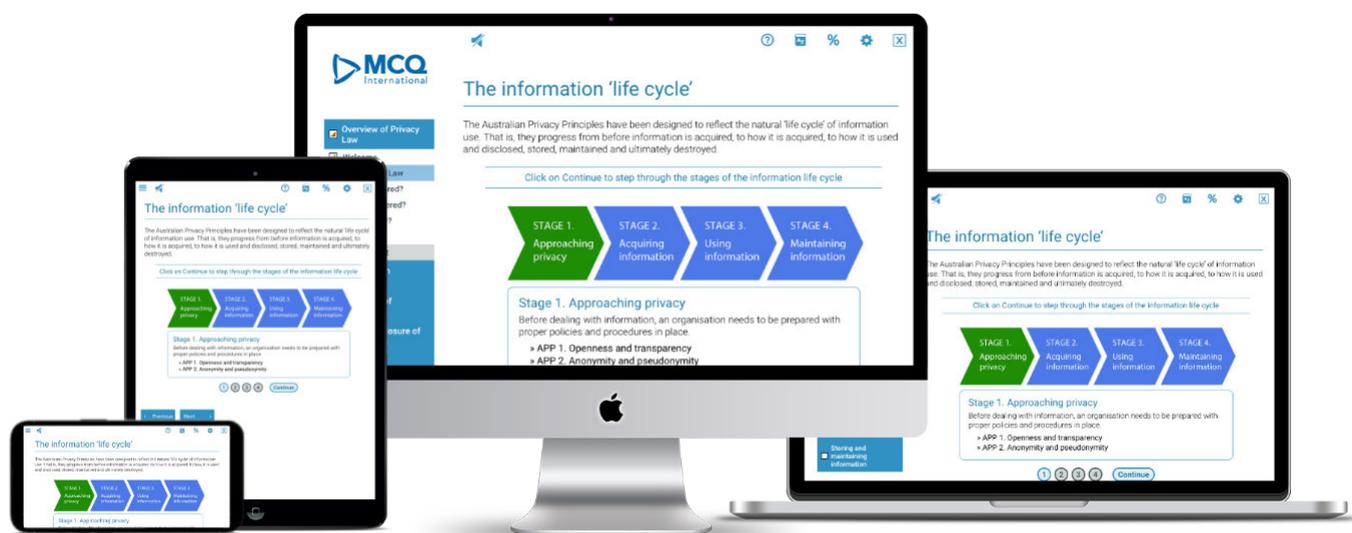
- Developed in Australia for use in all states and territories
- Regularly updated to comply with current regulations
- Written by experienced local subject matter experts
- Engaging, interactive content
- Online assessments included to ensure effective learning
- Responsive and accessible design to maximise usability

### Powerful learning tools

- Take advantage of our exclusive Online Compliance LMS
- Simplify training for existing staff, inductions and refreshers
- Create custom training schedules for different roles
- Generate real-time reports
- Automate the sending of invitations and reminders
- Upload your own documents to complement courses

# Australian Privacy Law Compliance Training

This training module provides a comprehensive understanding of the obligations and responsibilities that businesses and individuals have when dealing with personal information. This course explains the Australian Privacy Principles set out in the *Privacy Act*, including real-world examples and scenarios to illustrate important concepts. Those who complete this module will be shown how to recognise protected information and how it may be used appropriately. Without this knowledge, your organisation risks fines, reputational damage, loss of productivity and other serious consequences.



## Course structure and delivery

This course is delivered online at the learner's own pace and takes about 90 minutes to complete, but can be completed over multiple sessions. Course topics are organised into five modules, each containing a short quiz. Every quiz must be passed to complete the course.

## Built-in course features

All MCQ International courses are designed to operate on a wide variety of devices, including computers, iPads, tablets and mobile phones. Optional accessibility features include audio narration, dark mode display, and a distraction-free 'reader view'. Course progress is recorded automatically across all devices.

## Refresher version available

The full-length version of this course is complemented by a refresher version, which is intended for learners who have previously completed the full course. The refresher version only takes around half the time to complete but contains the same level of assessment to ensure that knowledge is maintained over time. We recommend that all staff complete refresher training at least every two years.

## Topics covered in the course

The *Australian Privacy Law* course covers the following major topic areas:

- Introduction to the *Australian Privacy Act*
- What information is protected under the law
- What is 'personal' and 'sensitive' information
- Why privacy law compliance is important
- Understanding fair collection of information
- Individuals' rights regarding their information
- Acceptable disclosure and use of information
- Direct marketing activities and obligations
- Maintaining data quality and security
- Rights to access and correct personal data
- The use of identifiers and anonymous data
- Obligations regarding cross-border data flows.

## Find out more

Contact us now via email at [sales@mcqi.com.au](mailto:sales@mcqi.com.au) or simply scan the code on the right to get more information about the course content, pricing options and how to purchase.

